Avalon Elementary School
Safe Reopening Plan
Spring 2021
Principal Veda A. McCoy
DISCLAIMER

• This presentation serves as a brief overview.

• It does not encompass all of the details of the reopening plan, but rather the salient points.

• It is the expectation of Administration that each staff member reads the reopening plan in its entirety.
IMPORTANT

This will not be business as usual

Students who return to school will be kept 6 feet away from teachers & students for the entire day.

Students will remain in their classroom for the entire day, with the exception of lunch and recess.

Teachers will continue delivering instruction virtually.

For safety, personalized instruction will not be occurring at this time.

All staff are advised to read the reopening plan in its entirety to be well-versed in acceptable behaviors and policies.
Avalon Cares About Your Safety!

The time has come, and *we are ready!*

Safety is our #1 concern!
Avalon ES COVID Compliance Committee  SY20-21

- Principal Veda A. McCoy
- Essence Coggins
- Sharonda Huggins
- Cynthia Holland
- Carlos Watson
- Kim Brent
- Monika Dowdie
- Antoinette Powe
- Rashad Rodgers
- Leslie Finley
- Margaret Marshall
- Margaret Butler
- Letice Dewalt
- Margaret Butler
- Joann Morales
- Dr. Marla McRae
- Herminia Kishida
- Yolanda Nelson
Purpose of Avalon ES COVID-19 Compliance Committee

- To provide an operational guide for all staff, students and parents in order to effectively and efficiently reopen Avalon ES for students.
- Focus on all of the aspects specific to students and staff returning to an in-person hybrid model of instruction at Avalon ES.
- To provide an overview of the protocols, procedures, and processes to ensure the health and safety of students and staff at Avalon ES.
Avalon ES Plant Operations Safety Measures

- Prior to student arrival Plant Operations will ensure that these items are complete at Avalon ES:
  - Hand sanitizers installed per allocation 1 per 10K square feet
  - Installed paper towels and soap at all handwashing stations
  - All water fountains turned off with the exception of all auto-filled water dispensers
  - Stock adequate supplies of sanitizer, hand soap, paper towels and disinfectant
  - Proper signage installed throughout the building: social distancing, mandatory mask wearing, hand washing encouragement, drinking fountains are out of service
Avalon ES Plant Operations and Safety Measures

Building Supervisors MUST:
● Ensure all bathroom fixtures are operational
● Install MERV-13 filters in all HVAC systems per CDC guidelines
● Increase HVAC hours of operations and/or increase intake of outside air wherever possible.
● Install barriers at all food service point of sale locations
Avalon ES Plant Operations and Safety Measures

- All Elementary Day and Night Supervisors trained on the Health First Cleaning System COVID-19 Protocol
- Ensure adequate supply of PPE per CDC guidelines
- Ensure that full cleaning of the building takes place each day between student groups including all desks
- The Building Supervisor and the Principal will create a schedule for all lavatory cleaning and disinfecting, periodically, throughout the day.
Avalon ES Plant Operations and Safety Measures

- Teachers will be provided supplies in a safe and sanitized manner.
- Teachers will be provided with shields.
- Avalon will strive to maintain a steady supply of masks and gloves.
Avalon ES Safe Entrance
Avalon ES Social Distancing
Avalon ES Social Distancing
Avalon ES Cleaning and Disinfection

No Longer using QUAT 32
Not certified against COVID 19 by CDC

NEW DISINFECTANT
Neutral Lemon Slam
Use the same stock #
Welcome to Hybrid Learning!!!
Avalon ES Opening Statement

Students may return to in-person, hybrid learning, on April 8, 2021.

Parents must complete the survey by February 28 to indicate their intentions, to either remain in full distance learning or participate in hybrid, in-person learning.
DISTANCE LEARNING SCHEDULE

• Mondays and Tuesdays for students whose last name begins with letters A-J
• Thursdays and Fridays for students whose last name begins with letters K-Z
• Students with two last names, per the birth certificate, will attend school according the letter of the first last name
  • For example, Gonzalez Villacorto will attend school on Mondays and Tuesdays

*For families with children who do not have the same last name, designated attendance days will be determined on a case by case basis.*
Avalon is READY for Our Students

Just Wear It!

Keep Six Feet Apart
Purpose

- To provide you with an overview of the expectations via Hybrid learning in alignment with our district's Student Rights and Responsibilities Handbook.
STUDENT SAFETY PROTOCOLS

Temperatures of 100.4 must not report to school. If temperature is elevated while at school or student displays COVID-19 symptoms, student will report immediately to CARE room. Parent/Guardian will have 1 hour (60 minutes from direct contact) to pick student up.

- ALL PGCPS students are required to wear masks throughout the entire day with the exception of eating.
- ALL PGCPS students will enter/exit through designated locations.
- ALL PGCPS students will be required to report to their assigned areas and not be allowed to congregate.
- ALL PGCPS students should wash hands every two hours.
- ALL PGCPS will maintain the mandatory adherence to CDC Social Distancing Guidelines at all times (failure to adhere to the protocols and expectations will be removed from hybrid learning and will participate in Distance Learning).
Student Safety Protocols

INFRACTIONS/CONCERNS (All Grades)

- What will happen to students who repeatedly report to school on a day(s) they are not assigned?
  - Your parent/guardian will be contacted up from school immediately. The parent/guardian will be informed at the first instance that continued deliberate occurrences will result in the student being placed back in the distance learning model. When this occurs repeatedly (three instances), the administrator may return the student to distance learning.

Elementary (Pre-K - 2)

- What enforcement measures will be available to support student mask refusal assignments aligned to DL?
  - The classroom teacher should remind students to wear the mask/face covering. We expect young learners will have to make an adjustment when returning to school and learning to wear a mask all day. Constant daily reminders may be required.
  - If the student complies, the student may continue in the hybrid learning model. Consider utilizing incentives when students are adhering to safety protocols.
Student Safety Protocols

Elementary (3rd - 12th)

- What enforcement measures will be available to support student mask refusal assignments aligned to DL?
  - First, the teacher should instruct the student to wear the mask/face covering.
  - If the student *complies*, the student may continue in the hybrid learning model.
  - When the student *refuses*, an administrator should be contacted.
  - The parent should be contacted after the student is redirected by the administrator.
  - If these actions are to no avail, the parent should pick up the student from school.
  - After which, a conference should be held with the parent to determine whether the child should be returned to virtual learning for a timeframe as determined by the school administrator.

Recommended Time Frames

- First instance of refusal - 1 day on virtual learning
- Second instance of refusal - 2 days on virtual learning
- Third instance of refusal - return back to virtual learning
Student Safety Protocols

- All water fountains have been turned off and covered up. Students are encouraged to bring bottled water daily.
- A policy for bathroom usage has been developed and will be implemented by classroom teachers and school staff.
- Students will be allowed to bring a recess bag from home. However all items must be able to fit in a gallon size ziploc bag and kept in the bag at all times. The school may provide equipment on a daily basis for classes to use.
- Equipment will be distributed and collected daily, to ensure proper sanitization process.
Hallway Path Direction Expectations

Students should walk to the far left side of the hallway and follow the floor markings to keep safe distance from other students and staff (paws, X marks and 6ft signage).
Uniform Expectations

During the hybrid model of instruction students are not expected to wear a school uniform. Students must adhere to the system-wide dress code which requires students to dress appropriately. Further details can be found in the Student Rights and Responsibilities Handbook.
Visitors

Due to COVID-19 Avalon Elementary School is closed to visitors.

- Parents and family members may schedule an appointment to visit the school to handle necessary paperwork and business that requires in-person interaction.
- Parents should email Mrs. Holland (cynthia.holland@pgcps.org) or Mrs. Huggins (sharonda.green@pgcps.org)
- Twenty-four hour notice is requested to confirm all in-person appointments.
- Upon arrival, parents/visitors should remain in their cars and call the Main Office to check-in (301.449.4970). Main Office staff will notify visitors when it is safe and permissible to enter.
- No more than four visitors are permitted in the Main Office at any one time.
- There is no waiting or loitering permitted in the office vestibule.
- Parents/visitors should confirm the number of people in their party. Additional guests are strongly discouraged and may not be able to join them in the Main Office.
- Parent conferences will take place virtually.
Avalon ES Classroom Configuration Example 1

CLASSROOM CONFIGURATION

CLASSROOM CONFIGURATION - SAMPLE 1

For sample purposes, only. Classroom setup will vary based on dimensions and number of students.
Staff who test positive for COVID-19 must stay home until cleared by the primary care provider and have tested negative.

Staff who have had close contact with a person diagnosed with COVID-19 must stay home, self-monitor for symptoms, and follow CDC guidance if symptoms develop.

Close contact is defined as someone who was within 6 feet of an infected person for a cumulative total of 15 minutes or more over a 24-hour period starting from two days before illness onset.

Employees...who were in close contact with the infected individual will be sent home for 7-10 days under CDC guidance to ensure the infection does not spread.
TEACHING EXPECTATIONS

• Although students may be in person, instruction is to continue the way that it did virtually.

• 6 feet distance must be maintained at all times.

• Discontinue small group table instruction, stop activities which require sitting on area rugs or on the floor in the classroom.

• Science instruction has specific requirements which will be reviewed for Grade 3, 4, and 5 prior to reopening.

• Physical education has specific requirements which will be reviewed prior to reopening.
TRAFFIC FLOW

• Buses will unload in the front of the building in the morning.
• Students will board the buses on the side of the building in the afternoon.
• Car Riders and Van Riders will be dropped off on the side of the building in the morning.
• Car Riders and Van Riders will be released to the front of the building, in the afternoon, to load into their cars.
PRIOR TO REOPENING

• Two weeks prior to reopening teachers will:
  • Be scheduled to come and work in their rooms (March 17)
  • Remove all personal non-essential items from the classroom
  • Number the student desks and designate each student a number
  • Choose banners and content bulletin boards and items to be hung up in the classroom

• Keep in mind use of lockers and/or cubbies and coat racks will be **prohibited**.

• Desks have already been arranged per the guidelines. They are not to be moved or rearranged in any way.
DAILY REQUIREMENTS

• Face coverings must be worn by all staff and students regardless of age. Staff may choose to wear face shields, but **face masks must be worn**.

• All persons within the school must wash their hands:
  • Upon Entry
  • Every two hours within the building
  • After visiting the bathroom
  • Before and after eating
  • Prior to dismissal
SCHOOL SCHEDULES

• Master schedule will continue the same as distance learning, with the exception of lunch and recess times.
• Scheduled hand washing times are as follows - 8:15 am, 10:15 am, 12:15 pm, 1:45 pm
• Students should also wash hands every time they enter and exit a classroom and/or the school building
• Scheduled recess times, according to the master schedule, should also be followed.
SCHOOL SUPPLIES

• Students will be expected to come to school *everyday* with:
  • School issued chromebook or tablet
  • All instructional materials that have been distributed
  • Journals or paper to write on
  • Pencils
  • Any other items used for instruction (glue, scissors...etc)

Students can bring ziplock bags to transport items. THe school will provide plastic bags while supplies are available.

• All materials will be sent home with the students.
• No materials will remain at the building.
• **There is to be no sharing of supplies/materials with the students**
PARENT CONTACT INFORMATION

• Parents must provide a working phone number and email address to their child’s classroom teacher prior to him/her returning to hybrid in-person instruction
• Parents must also provide a valid email address and are also asked to join the teacher’s Class Dojo, prior to their child returning to hybrid in-person instruction
BREAKFAST

• Students will be delivered to the classrooms each morning.
• Breakfast will be eaten in the classroom
• Teachers should develop a system for breakfast procedures in their classrooms, in alignment with PGCPS reopening guidelines.
LUNCH

• Lunch will be delivered to the classrooms in the morning, along with breakfast.
• Lunch will be eaten in the Cafeteria and teachers will be relieved from duty for lunch
• Teachers should develop a system for breakfast procedures in their classrooms, in alignment with PGCPS reopening guidelines.
HEALTH ROOM EXPECTATIONS

Should a student become sick at the school, teachers are to contact the front office “via phone, email, or intercom regarding the health needs of the student(s) prior to sending the student(s) to the health room.”