Welcome to
Samuel Chase Elementary School

“Building a culture of trust and respect, in order to work collaboratively, to analyze data, and to drive student performance.”

Reopen Plan
We are Reopen Ready!
1. Facilities
2. Health & Safety
3. Student Day
4. Transportation
Facilities

- Cleaning
- Operational
- Safety & Supplies
Our Building is Ready: Cleaning

- Hand sanitizer Dispensers (1 per 10k sq ft)
- Hand washing stations stocked with paper towels & soap dispensers
- Water fountains are turned off & filtered auto-fill water dispenser is ready to go
- All Day & Night Supervisors have been trained on The Health First Cleaning System COVID-19 protocol.
Entire building is sanitized with an electrostatic sprayer daily.

All bathrooms are inspected and cleaned twice daily & sanitized when needed.

Health rooms & cafeteria is cleaned & disinfected daily.

Classrooms are cleaned & disinfected daily.

*** individual attention placed on student desks being sanitized daily

“Touch points” are disinfected as a practice
Cleaning continued

- Playground cleaning protocol - custodians will maintain their existing cleaning protocol & inspect and clean as needed.

- Mr. Winters & Mr. Ferguson will make use of required forms & check sheets to ensure routine inspections in bathrooms and designated areas are completed.
Our Building is Ready: Operational

- All restroom fixtures are operational & cleaned throughout the day.
- MERV-13 filters will be placed in all HVAC systems per CDC guidelines (from MERV-8 to MERV-13)
- HVAC hours of operation has been moved to running 24hr/day and/or increase intake of outside air wherever possible.
Our Building is Ready: Safety and Supplies

- Barriers have been ordered for the front office and at all food service point of sale locations.
- Classrooms redesigned
- Bottled water supply is being delivered.
- An adequate supply of sanitizer, hand soap, paper towels and disinfectant in stock at Samuel Chase.
- An adequate supply of PPE is at the ready for custodian personnel per CDC guidelines (gloves, masks, eye protection & disposable coveralls)
Health & Safety

- COVID Compliance Committee
- Health Room & C.A.R.E. Room
COVID Compliance Committee

- Made up of staff from multiple areas to provide discipline specific perspective & feedback.
- Core team will meet daily to monitor & ensure compliance w/ FERPA, HIPAA and all other processes & protocols in place.
One Classroom will be converted into the multi-use space.

When a child is in need (papercut, tooth fell out, cough, etc.): Staff will contact Nurse by phone PRIOR to sending students to health room or C.A.R.E. room.

- When called, nurse will initiate assessment of the code and determine next steps.
- First aid kits will be used within the classroom when needed.
- Daily medication can be administered in classroom or another location by Nurse.
Positive COVID-19 Test Result
4 Step Plan

1. Isolate/Quarantine confirmed employee or student.
2. Address & Isolate the employees or students who were in close contact with COVID-19 positive person
3. All in close contact area sent home for 7 to 10 days
4. Clean & Disinfect the Classroom or School

PGCPS will notify all employees & parents/guardians of students who were in the location or area where the employee or student works without revealing confidential medical information.
Student Day

- At Home
- Arrival & Entering the Building
- During the School Day:
  - Building/Hallway & Classroom Design
  - Lunch/Recess
  - Bathroom
  - Specials & Support
- Dismissal & Exiting the Building
Prior to Arrival - families will monitor temperature &/or if the child has one of the symptoms: People with COVID-19 have had a wide range of symptoms reported – ranging from mild symptoms to severe illness. Symptoms may appear 2-14 days after exposure to the virus. People with these symptoms may have COVID-19:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

This list does not include all possible symptoms. CDC will continue to update this list as we learn more about COVID-19.

Any child displaying one of these symptoms during the day must be picked up from school within 1 hour.

Students will be isolated until the parent picks their child up.
Face coverings are required to be worn by Children & Adults
- Cloth or disposable (we will provide if they don’t have their own)
- If a student refuses they will be assigned to daily distance learning.
- Social Distancing with 6 feet apart throughout the day

<table>
<thead>
<tr>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
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</thead>
</table>
| Students with Last Names beginning with A - J (In School) | Students with Last Names beginning with A - J (In School) | Live Access to Teachers  
* Small Groups  
* Interventions  
* Re-engagement lessons  
* Enrichment  
Teacher Office Hours  
Teacher and/or Grade Level/Content Planning | Students with Last Names beginning with K - Z (In School) | Students with Last Names beginning with K - Z (In School) |
No Uniforms
Students must follow PGCPS Dress Code

- **HEAD:**
  - Headdresses can be worn indoors for religious or health reasons only.

- **SHIRTS AND BLOUSES:**
  - Shirts and blouses should be continuous from neckline to waist. The entire mid-section should not show. No tank tops and muscle shirts. No clothing with vulgar language, obscene pictures, weapons, drugs/alcohol or drug paraphernalia and tobacco products. No identifiable gang/crew clothing or paraphernalia. No see-through clothing.

- **SKIRTS, DRESSES, AND SHORTS:**
  - Skirts, dresses, shorts, and spandex skirts should be approximately six (6) inches below the buttocks, or no shorter than fingertip level.

- **PANTS:**
  - Pants should be secured at the waist: no sagging below the waist to expose undergarments. Tights, stretch pants, leggings, and spandex body suits must be worn with clothing long enough to cover buttocks.

- **SHOES:** Closed shoes must be worn
Arrival: Breakfast or Early Arrival

- During arrival, all students will be dropped off at the front, as usual and enter through the designated doors (separate doors may be used for breakfast).

- **Breakfast – Distribution will be determined once numbers are known.**

  - Sanitize/wash hands (and then every 2 hours thereafter)
  - Obtain breakfast and be directed down the hallway to their classroom (or to seat) to eat.
  - Use clean up protocol for students when they’re done eating.

**Staff members are assigned to these positions to ensure safe compliance inside and out outside of the building.**
Arrival Continued

❖ Early Arrival
  ❖ Students should not arrive prior to 8:50am.

❖ Other Arrivals & Dismissals
  ❖ Early Dismissal/Late Arrival will be conducted at the front door.
  ❖ Visitors – Appointment **required** to enter the building. Follow face covering and social distancing rules.
Hallway signs, traffic flow & floor markings have been created & posted follow CDC guidelines.

***Staff members are assigned to these positions to ensure safe compliance in and/or out of the building.***

- Classrooms have been redesigned to meet guidelines
  - Hand washing/sanitizing station in each room.
  - Teacher station at front of room
  - Students seated at least 6’ apart in each classroom facing the front of the room.
Classroom Design
Classroom Design
## Classroom Design

<table>
<thead>
<tr>
<th>Capacity</th>
<th>Face Coverings</th>
<th>Distance &amp; Location of Desks</th>
<th>Backpacks/ Materials (also see next slide)</th>
<th>Visuals</th>
<th>Alternate Rooms</th>
</tr>
</thead>
<tbody>
<tr>
<td>PreK: 10, K-5: 15</td>
<td>required</td>
<td>6 feet apart, Face same direction, Students work in their space.</td>
<td>Stored on back of chair or on chair next next to them (depending on room size)</td>
<td>Tape guides are placed on classroom floors for classroom traffic flow</td>
<td>Media center, cafeteria, resource rooms may be repurposed in some situations</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>Chromebook must be brought to and from school daily</td>
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</tbody>
</table>
Teachers will teach their hybrid group and distance learning groups simultaneously.

- No small groups.
- Computer, monitor, and smart board used by teachers to view multiple screens at once and display instructional materials for all students.
- Instruction will look exactly how it looks now so all students have access to the same content.
- Teachers provide instruction from their desks in order to socially distance from students.
Materials/Supplies

- Supplies will not be shared.
- Students should bring their own supplies to and from school.

Desk storage will NOT be used. Here is an example of what they might bring:

- Pencil
- Journals
- Paper
- Pens
- Scissors
- Gluesticks
- Chromebook & cord**

- Textbooks - digital access will be used through Clever. Hard copies will be used only for students on full distance learning.

No Small group table instruction
Science lessons/ experiments - Guidance has been provided from PGCPS & MSDE

Library Books - These will be checked out using online digital resources

Musical Instruments - Will not be shared and class will continue virtually.

Classroom toys and dramatic play items that cannot be cleaned will not be used.
Classroom bathrooms when possible
- Cleaning checklist in each bathroom.

Gang Bathroom class schedule will be created
- Handwashing and social distancing signs posted in the bathroom.
All specialists will travel to the teachers classroom to teach students in the classroom and those at home.

Supports

ESOL & Special Education – “pull out” the days their students are virtual. Considering various options. Need final numbers of in person students to make a final decision.
Lunch

- Location will be determined by the number of students that are in school at a time (can we distance 60 students in the cafeteria?) can they eat outside?
- If in cafeteria lunch may be served to students at table
- If in classroom, they will be delivered by cafeteria staff.
- All food is in prepackaged single serve units, there is a hot lunch component
New schedule to ensure distancing - 1 class at a time throughout the day.
Utilizing multiple outdoor spaces.
Wash & sanitize before & after going outside
Visual cues & reminders are given (signs)
Identify individual activities to play
No outside toys or equipment are allowed
Late arrivals will be conducted at the front door. Parents must escort students to the door to sign them in. Please be on time.

Dismissal for students may begin at an earlier time (bus riders) to ensure students are out of the building in a socially distanced manner.

Take-home meals are available to be picked up on the way out the door.

All students can get breakfast, lunch & dinner at no cost.
Transportation

- 21 per run
- 1 per seat near window on each row
- Face coverings are required
- Social distance & face coverings at bus stops
- Staggered and adjusted arrival & drop off times
Important Information

- I understand that some schedules or logistics are incomplete. They will be completed once we have determined the number of students who will attend distance learning.
- Please complete your survey if you haven’t already done so. Links are sent in ClassDojo Daily.
- If a parent/guardian does not complete the survey by the February 28, 2021 deadline, the system will select your child for in-person hybrid instruction through the last day of school.
April 8, 2021 – Cohort B: Attends in person learning on Thursdays and Fridays. Last names that begin with K-Z.

April 12, 2021 – Cohort A: Attends in person learning on Mondays and Tuesdays. Last names that begin with A-J.
Thank you!

I appreciate you joining us today and look forward to working with you to ensure all students remain safe and healthy.