



REOPENING READINESS CHECKLIST

School Name: **Barack Obama ES**

Date Posted: March 15, 2021

Task	STATUS Completed/In Progress
COVID committee has been established to include a building level administrator and diverse staff representation. Ashworth and Walker	In progress Meeting #1: March 5th Meeting #2: March 12th
C.A.R.E room established and stocked with adequate supplies - Nurse Whitaker	Complete
Hand sanitizer dispensers installed (1 per 10K ft) Brooks	AB - Complete
Paper towel and soap at each hand washing station (classrooms and bathrooms) Brooks	AB - Complete
There is a schedule in place to check and replenish health & safety supplies as needed throughout the day while the facility is occupied. Ashworth and Brooks	COMPLETE
All restroom fixtures are operational Brooks	AB - Complete
All water fountains turned off Brooks	AB - Complete
Adequate supply of hand sanitizer, soap, paper towels, toilet paper Brooks	Complete
Proper signage posted throughout the building Brooks and Ashworth <ul style="list-style-type: none"> ● social distancing ● Face covering/masks mandatory ● handwashing guidance and encouragement 	AB Complete
There is a schedule in place for routine cleaning and disinfection. Brooks and Ashworth	AB - Complete
Communal spaces are closed or there is a plan for staggered use, cleaning and disinfecting (staff lounge, library, auditorium, conference rooms, gym, etc.) Facilities Team and Admin	COMPLETE
Filters installed in all HVAC systems Brooks	AB - Complete
Building Supervisor trained on Health First Cleaning System COVID 19 protocol Brooks	AB - Complete
Night Lead trained on Health First Cleaning System COVID 19 protocol Limes/Brooks	AB - Complete

Adequate supply of PPE ordered for all staff Ashworth	Complete
Classroom furniture arranged Facilities Team	Complete
All rooms examined for mold/mildew Facilities Team	Complete
There is a sanitation schedule for use of Victory Electrostatic Sprayer Facilities Team	COMPLETE
Arrival and Dismissal Procedures Walker and Ashworth	Complete