Pointer Ridge Elementary: THE 2021 REOPENING PLAN
The Student Day at Pointer Ridge

Arrival & Entering the Building

At home

During the School Day
Building/Hallway & Classroom Design
Lunch/Recess
Bathroom
Specials & Supports

Dismissal & Exiting the Building
# HYBRID TEACHING SCHEDULE

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- **MONDAY:** IN SCHOOL for COHORT A (Last Name A-J)
- **TUESDAY:** IN SCHOOL for COHORT A (Last Name A-J)
- **WEDNESDAY:** ASYNCHRONOUS (Away for ALL) for COHORT A (Last Name A-J)
- **THURSDAY:** IN SCHOOL for COHORT B (Last Name K-Z)
- **FRIDAY:** IN SCHOOL for COHORT B (Last Name K-Z)

**NEW TERMS:**

- **GREEN:** GO TO SCHOOL
- **YELLOW:** ASYNCHRONOUS FOR ALL
- **RED:** STOP! It’s Distance Learning! Everyone stays home!
AT HOME
Prior to getting on the bus or arrival at school

Arrival & Entering the Building

The Student Day at Pointer Ridge
BEFORE YOUR STUDENT LEAVES HOME

● **Prior to Arrival** - All families will monitor temperature and Covid symptoms. [Click here for a list of symptoms.](#)

● **DO NOT SEND YOUR CHILD TO SCHOOL** if they display ANY of the symptoms.

● Any child displaying one of these symptoms during the day must be picked up from school within **1 hour**.

● Students will be isolated until the parent picks their child up. [CLICK HERE for guidance for temp & screening symptoms.](#)
TRANSPORTATION

- ALL PGCPS Bus drivers and aides will participate in a mandatory pre-service training two weeks prior to the re-entry. All safety protocols, updates and procedures relating to COVID-19 will be provided.

- ALL high touch areas will be cleaned & disinfected daily and between routes.

- Parents of PreK and Kindergarten students, safety vests should be cleaned and disinfected every evening at home.

- Ceiling vents, the bus driver’s window and other windows will be opened according to the weather to maintain air quality.

- ALL PGCPS students/employees are REQUIRED to keep their masks on prior to boarding and while riding the bus.
TRANSPORTATION (continued)

- ALL PGCPS students are **REQUIRED** to sit and to remain seated only in the assigned or designated seat.

- The maximum number of students per bus will be **one student per seat** near the window on each row.

- The seat behind the driver will remain empty during every trip *(unless they are in the same household as the driver)*.

- Arrival and Drop-off locations and/or times will need to be staggered and adjusted. TBD by the Transportation Office.

- ALL PGCPS students will adhere to the directives provided by the bus driver, safety protocols, and all Transportation Bus Rules.
  - Failure to adhere to the directives of the bus driver/aide, safety regulations, and the Transportation Bus Rules, **will result in the student no longer being allowed to ride the bus to and from school**.
Arrival:

- During arrival, all students will be dropped off at the front of the building and enter through the front doors.

Breakfast

- Students will sanitize/wash hands (and then every 2 hours thereafter)
- Students will pick up their breakfast and be directed down the hallway to their classroom to eat.
- Clean up protocols will be used for students when they’re done eating.

Staff members are assigned to duty post positions to ensure safe compliance in and/or out of the building.
Other Arrivals and Early Dismissals

Students will use posted standing placement signs.

Other Arrivals & Dismissals will be conducted at the front door. Parents will not be admitted to the building:

1. **Early Dismissal**: In the event of an early dismissal, the parent must call ahead to schedule the early dismissal.
2. **Late Arrival**: Parents must walk their student to the front door.
3. **Visitors**: Will be required to make an appointment to enter. NO visitor will be admitted to the building WITHOUT an appointment.
#FACTS
- Food Services will maintain the guidelines for providing breakfast and lunch for **ALL PGCPS** enrolled students (under the age of (18) for **FREE**.
- Families are still highly encouraged to complete the meal benefit online application in the best interest of your student.

**VIRTUAL LEARNING**
- Most schools in your community will serve as food distribution sites. Parents/guardians can retrieve the meals for the students by providing student’s lunch pin#/student’s ID/copy of report card.
- Pre-packaged meals will be distributed between **10:00AM to 1:00PM** at identified school locations on **Mondays and Wednesdays ONLY**.

**PHYSICAL LEARNING**
- Students will pick up a pre-packaged breakfast as they enter the building and proceed to the classroom to eat
- Teachers will use class assignment sheet to confirm who received breakfast.

**BREAKFAST**

**LUNCH**
- Students will receive a (warm/cold) pre-packaged lunch to eat in the classroom or designated area (**handwashing required before and after**)
- Students can retrieve an additional pre-packaged breakfast/lunch/ supper at **no cost** to take home at the end of the day for the days they are not on campus.
The Student Day at Pointer Ridge

**During the School Day**
- Building/Hallway & Classroom Design
- Lunch/Recess
- Bathroom
- Specials & Supports
Building/Hallway & Classroom Design

- Hallway signs, traffic flow & floor markings have been created & posted following CDC guidelines.

  ***Staff members are assigned to these positions to ensure safe compliance in and/or out of the building.***

- Classrooms have been redesigned to meet guidelines
  - Hand sanitizing station in each room.
  - Teacher station at front of room
  - Desks 6’ apart with traffic flow within the room
Materials/Supplies in the Classroom

Supplies will not be shared.

Students should bring their own supplies to and from school.

Desk storage will NOT be used. Here is what they should bring:

- Pencil
- Journals
- Paper
- Pens
- Scissors
- Gluesticks
- CHARGED Chromebook & cord**

Textbooks - digital access will be used through Clever. Hard copies will be used only for students on full distance learning.

No Small group table instruction. Small group instruction will continue virtually!
Materials/Supplies continued

**Science lessons/ experiments** - Guidance will be provided from PGCPS & MSDE

**Library Books** - These will be checked out using online digital resources ONLY.

**Musical Instruments** - Will not be shared and class will continue virtually.

Instructional materials that cannot be cleaned will not be used.
Lunch

- Lunch will be eaten in the classroom. Meals will be delivered by cafeteria or Pointer Ridge staff.

- All food is in prepackaged single serve units. There may or may not be a hot lunch component.
Recess

- New schedule to ensure distancing - 1 class at a time throughout the day.
- Wash & sanitize before & after going outside
- Students will not be using playground equipment.
- Students will not be using play equipment such as jump ropes or balls.
- Cones will be used to designate zones for play.
- Individual activities and games will be used for recess.
- Outdoor recess will be determined by the weather.
Bathroom Use

- Classrooms with bathrooms: Students will be using the bathroom with permission from their teacher.
  - Bathrooms will be cleaned on a schedule during the day.

- Classroom without bathrooms: Hallway Bathrooms will be used according to a class schedule that has been created. No more than 2 students will be in the bathroom at one time.
  - Bathrooms will be cleaned on a schedule during the day.
Art/Music/Media/Technology/PE

- Pointer Ridge is considering various options. We are revising our schedule for face to face learning. All lessons will be posted virtually.

Supports

- ESOL & Special Education - Virtual “pull out” will continue on the days their students are distance learning. Pointer Ridge is considering various options for in person learning.
The Student Day at Pointer Ridge

Dismissal & Exiting the Building
Dismissal/Exiting the Building

All Students will exit the front door.

- Dismissal for students will begin at 1:50pm for bus riders to ensure students are out of the building in a socially distanced manner. Bus riders will be dismissed by grade levels starting with 5th grade.
- Walkers and car riders will be dismissed once ALL BUSES have left the parking lot.
- Walkers and car riders will be dismissed by grade level starting with 5th grade.
- Older siblings will wait for their younger siblings in a predetermined spot away from the front doors.
- Take-home meals will be picked up by the student on their way out the door. All students will receive breakfast, lunch & dinner at no cost.
ATTENDANCE

HYBRID -VS- DISTANCE LEARNING MODEL
CLEAR EXPECTATIONS BETWEEN HOME AND SCHOOL

PGCPS continues to follow the state and local guidance in collection of student and teacher attendance. PGCPS is responsible for identifying, collecting, and transmitting data to local, state, and federal agencies for purposes of compliance, accountability, and school system funding for student attendance.

Daily attendance for physical and virtual learning is a REQUIREMENT!

Reminders:

● Students not present on days of live instruction (physical/virtual) will be considered absent.
● ALL work that is assigned during a student’s absence is required for submission via Google Classroom.
● During Distance Learning (ONLY), if a student experiences technical issues or internet outages, it is the parent’s responsibility to notify the teacher/school staff immediately.
  ○ “TC” code will be applied in SchoolMax. It may appear as an absent from the view of the parent portal.
  ○ Work is required to be completed and submitted.
ATTENDANCE MATTERS

- Parents are **required** to notify the teacher of a student’s absence before the next instructional day.
- 3 consecutive days requires a physician’s note
- Teachers/School Staff are required to contact parents/guardians for chronic and habitual absenteeism.
- Pupil Personnel Worker, Professional School Counselor, Administrator, and Staff will call, conduct virtual or physical site visits for wellness check, and send formal notification.
- After **10 consecutive days of absenteeism**, students will be withdrawn from school immediately. Parents/Guardians will have to complete the registration process again (*updated documentation may be required*)
  - Students in specialty programs through lottery/auditions forfeit their placement and will be required to register their student into their boundary school immediately.
Thank You for your continued partnership at Pointer Ridge Elementary