Hello Parents,

Over the past month we have improved our arrival and dismissal procedures and our buses have become more reliable. As such, we are able to make small changes to our dropoff and pickup times in order to maximize instructional time and come closer to aligning our school hours with our arrival and dismissal times. If your child is a bus rider, there will be no changes. If your child is a car rider, please read the rest of this email carefully.

First, if feasible for your family, we encourage you to give bus transportation a try. As mentioned above, our buses have been reliable and, generally speaking, timely. If your child does change how they will go home, that information must be communicated with the classroom teacher in writing.

If your child is a car rider, please carefully read the changes and best practices below.

**Drop Off - Changes**

- 8:50am to 9:10am
- Students are marked tardy starting at 9:15am
- We will not begin unloading vehicles until 8:50am
- Please refrain from arriving at the school prior to 8:50am

**Dismissal - Changes**

- Cars will be parked between 2:50pm and 3:15pm.
- The lot will be closed at 3:15pm. Please do not arrive late.
- Please do not arrive prior to 2:50pm.

**Drop Off Best Practices**

- Students cannot be dropped off on Woodmore Rd and cars cannot park on Woodmore Rd.
- Students should be ready to exit the vehicle on the passenger side with their mask on when arriving at the school.
- Students should not wait for a staff member to escort them from the vehicle. Anytime the car stops along the school side of the loop, students should exit their vehicle.
- Parents should stay in the vehicle.
- Parents should pull up as far as possible in order to allow as many cars in the drop-off loop as possible.
Pick-up Best Best Practices

- Parents cannot park on Woodmore Rd and leave their vehicle. There will be a second round of pickups once all cars that arrived by 3:15pm have exited.
- Parents should stay in or at their vehicle.
- Parents should not call across the lot to have students run to them. Students will make a circle.
- Parents may not exit the lot until dismissed by a staff member.
- Park as tightly and neatly as possible, we have a lot of cars to fit in a small lot.

We appreciate your patience and cooperation. Understand that all of this is to keep our students safe and to maximize their time in the classroom.

Thank you!